

A close-up photograph of oak leaves and acorns. The leaves are green with serrated edges, and the acorns are green with light-colored, textured caps. The background is a soft-focus green.

2021-22 Fiscal Year

Values-Driven Budget

Body | Land | Truth | Justice | Community

What does a museum budget driven by ethics & values look like?

Five Oaks Museum is a 501c3 non-profit located in Portland, Oregon with an annual budget just over \$500,000.

When creating our 2021-22 fiscal year budget, we put our money behind our ethics by categorizing our expenses by our museum's five values: **Body, Land, Truth, Justice, and Community.**

For museum nerds, institutional transparency advocates, non-profit managers, and all who are curious, this is what our budget expenses look like >>

BODY

Food

Hospitality

\$3,000.00

Meals Out

\$1,000.00

Food Subtotal

\$4,000.00

Staff Body Care

Workers Comp

\$500.00

Health Insurance

\$67,080.10

Staff Body Care Subtotal

\$67,580.10

Body Subtotal

\$71,580.10

LAND

Site Care

Utilities

Electricity

\$4,000.00

Gas

\$2,880.00

Garbage & Recycling

\$383.88

Telephone & Internet

\$7,980.00

Facilities Care

Custodial Services

\$1,545.00

Property Insurance

\$3,000.00

Security

\$2,988.00

Repairs & Maintenance

\$25,000.00

Site Care Subtotal

\$47,776.88

LAND (cont.)

Material Supplies

| | |
|-----------------------------|------------|
| Exhibition Supplies | |
| At Museum | \$4,500.00 |
| In Community | \$500.00 |
| Cultural Resources Supplies | |
| Preservation Materials | \$2,000.00 |
| Archival Supplies | \$3,000.00 |
| Books | \$1,500.00 |
| Collection Aquisitions | \$1,000.00 |
| Learning Supplies | |
| Program Materials | \$0.00 |
| Visitor Materials | \$200.00 |
| Museum Shop | \$0.00 |
| Gifts & Incentives | \$600.00 |
| Major Fundraiser Supplies | \$1,000.00 |

LAND (cont.)

Material Supplies (cont.)

Office Supplies

 General Office

\$3,000.00

 Printing & Copying

\$3,000.00

Furnishings

\$10,000.00

Kitchen Supplies

\$200.00

Technical Equipment

\$2,000.00

Material Supplies Subtotal

\$32,500.00

Travel

Staff Movement

\$1,000.00

Non-Staff Movement

\$200.00

Travel Subtotal

\$1,200.00

Land Subtotal

\$81,476.88

TRUTH

Storytellers

| | |
|------------------------------|--------------------|
| Social Media Takeovers | \$5,000.00 |
| Event Presenter/Facilitator | \$4,800.00 |
| Guest Curators | \$5,000.00 |
| GC - Storytellers | \$2,500.00 |
| ASL Interpretation | \$1,600.00 |
| Group Learning Units | |
| Curriculum Consultant | \$400.00 |
| Real Time Facilitation | 0.00 |
| <i>Storytellers Subtotal</i> | \$20,500.00 |

Documentation

| | |
|-------------------------------|-------------------|
| Photography | \$2,000.00 |
| Publications | \$1,000.00 |
| <i>Documentation Subtotal</i> | \$3,000.00 |

Truth Subtotal \$23,500.00

JUSTICE

| | |
|--|---------------------|
| Staff Wages | \$267,434.80 |
| Donations (from FOM) | |
| Royalties/Recognition | \$2,500.00 |
| Cash Giving | \$1,000.00 |
| Scholarships/Gifted Content | \$1,000.00 |
| <i>Donations Subtotal</i> | \$4,500.00 |
| Education & Training | |
| GC Alumni Support | \$2,000.00 |
| Staff Development | \$2,000.00 |
| <i>Education & Training Subtotal</i> | \$4,000.00 |
| Unjust Expenses | |
| Debt Reduction | \$23,487.00 |
| Interest & Bank Fees | \$1,800.00 |
| <i>Unjust Expenses Subtotal</i> | \$25,287.00 |
| Justice Subtotal | \$301,221.80 |

COMMUNITY

Immaterial Supplies

| | |
|-------------------------------------|-------------------|
| Subscriptions | \$4,000.00 |
| Dues to Partner Orgs | \$1,100.00 |
| Postage & Mailing Service | \$350.00 |
| <i>Immaterial Supplies Subtotal</i> | \$5,450.00 |

Contract Services

| | |
|-----------------------------------|--------------------|
| Liability Insurance | \$6,875.00 |
| Accounting | \$10,710.00 |
| IT | \$6,259.00 |
| Payroll Service | \$1,607.00 |
| Consultant/Contractors | \$13,500.00 |
| <i>Contract Services Subtotal</i> | \$38,951.00 |

COMMUNITY(cont)

Fees

Merchant Fees

\$758.00

Licenses & Fees

\$330.00

Fees Subtotal

\$1,088.00

Taxes

Payroll Taxes

\$27,398.41

Community Subtotal

\$72,887.41

TOTAL

\$550,666.19